



Superior Court of California County of Plumas

OFFICE OF THE FAMILY LAW FACILITATOR DISCLOSURE AND COMPLAINT PROCESS

The Family Law Facilitator is available to help both parents and all other parties who have questions about family law issues regarding child support, spousal support, health insurance and the availability of additional community resources to assist families with these issues.

The Family Law Facilitator can help you in preparing your own court forms and can give you general information about court processes. The Facilitator is not your lawyer, cannot go with you to court. The Facilitator does not represent you in any capacity. There is no attorney-client relationship between you and the Facilitator, and communications between you and the Facilitator are not confidential. The Facilitator may provide general legal information and services to both parties in a case.

You should consult your own attorney if you want personalized advice or strategy, to have a confidential conversation, or to be represented in court.

If you have a complaint about the Office of the Family Law Facilitator and/or any of its employees, you should fill out the Complaint form, and submit it in person or by mail to the Plumas Superior Court, 520 Main St., Room 104, Quincy, CA 95971, Attn. Court Executive Officer.

Please complete the Complaint form and provide as much information as is necessary for a full understanding of the issues involved in your complaint.

Your Complaint will be reviewed by the Court Executive Officer who will investigate and make a final determination of the complaint in writing. You may be requested to provide additional information on your complaint. You will be sent a written progress report or final determination on your Complaint within fifteen (15) business days.

Please note, submitting a Complaint form will not act as an appeal or other request for review or reversal of court orders that have been made in your case. An appeal is a legal process over which neither the Court Executive Officer nor the Family Law Facilitator has any authority. Use of the Complaint form is the proper way to express your complaints about the operations or services of the Office of the Family Law Facilitator.

COMPLAINT FORM

FOR COURT USE ONLY

INFORMATION ABOUT COMPLAINANT:

1. Name: _____
2. Mailing address: _____

3. Telephone number (daytime): _____

DATE RECEIVED

INFORMATION ABOUT COMPLAINT:

4. Date(s) of incident giving rise to the complaint: _____
5. Court case number(s) (if any) involved in this complaint: _____

6. Name(s) of any person about which you are complaining: _____

7. Describe your complaint, please be specific : _____

I have attached _____ number of pages to this complaint.

I understand that making this complaint will not change the outcome of my court case and is no substitute for a motion for reconsideration of prior orders, motion to set aside prior orders or an appeal of any orders made in my case.

Dated: _____

Signature of complainant