

Procedure for Add-Ons to Misdemeanor Calendar
Effective May 2, 2011

The following procedure must be followed by an attorney or litigant requesting a case be placed on calendar for modification of a misdemeanor probation grant or sentence:

1. Request to Place Criminal Misdemeanor Matter on Calendar form must be completed, signed, dated
2. Request form is available at the Clerk's office, 520 Main St., Rm. 104 Quincy, CA or on the Court's web site at www.plumascourt.ca.gov under the "Criminal" page
3. Request to form must be received in the Clerk's office no later than 12 noon on Friday for hearing on the misdemeanor calendar Tuesday at 1:30 p.m.
4. The form can be delivered in person, faxed to (530)283-6415, or mailed to 520 Main. St., Rm. 104 Quincy, CA 95971.
5. Court staff will notify counsel and the Jail (if appropriate) that a case has been added to the calendar.